

# BY-LAWS OF THE BUTTE COMMUNITY COUNCIL (11/98)

## ARTICLE 1.

**NAME:** The Butte Community Council

## ARTICLE 2.

**BOUNDARY:** The Boundary is as defined by the Matanuska-Susitna Borough ( Appendix A).

## ARTICLE 3.

**PURPOSE:** Shall be to improve communication between the Matanuska-Susitna Borough and citizens within the council area and to encourage community involvement of all citizens in local government matters that affect them.

## ARTICLE 4.

**MEMBERSHIP:** Is established for any person eighteen years or older attending a regular Council meeting who has a residence for voting purposes within the Council boundaries.

## ARTICLE 5.

### **VOTING:**

- A. Each Council member is entitled to vote on all voting matters of the Council.
- B. All voting shall be done in person.
- C. The election of Board members, officers and committee chairpersons shall be conducted by written ballot.
- D. Voting on other matters considered by the Council may be by a show of hands, if such a vote will permit accurate counting of votes.
- E. Robert's Rules of Order shall prevail in all voting matters.
- F. Any Action of the Council shall require a majority vote of all members present at a meeting

## ARTICLE 6.

**DUES:** Are not required for full voting membership. Funds may be raised by donations, grants, or fund-raising activities.

## ARTICLE 7.

**QUALIFICATIONS OF BOARD MEMBERS:** Board members must reside within the Council boundary. If a Board member moves outside the Council's boundary, or otherwise loses membership status during term of office, that Board position shall immediately become vacant. Nominations and election to fill the vacant position may be held at the next regular Council meeting.

## ARTICLE 8.

**COUNCIL ORGANIZATION:** A Council Board consisting of seven (7) general members shall be elected from the general membership of the community council. The elected Board shall select from its members a Chairperson, Vice-Chairperson, Secretary and a Treasurer.

ARTICLE 9.

**ELECTIONS AND ANNUAL MEETING:** The Chairperson shall conduct elections for Board members at the annual November meeting for two (2) year terms. Board members will serve staggered terms, with 4 seats elected during even numbered years and 3 during odd numbered years. At the first annual meeting following the adoption of these bylaws, 3 of the newly elected board members will serve one year terms. Nominations will be accepted from the floor, or by signed written petition. Names of all Board members will be provided to the Borough Clerk.

ARTICLE 10.

**REMOVAL OF COUNCIL BOARD MEMBERS FROM OFFICE:** Unexcused absence from three (3) consecutive meetings, or two-thirds (2/3) vote of those present at a general meeting with notice.

ARTICLE 11.

**RESPONSIBILITIES OF THE BOARD:** The Chairperson shall call, preside and run regular Council meetings. Vice-Chair shall preside in the absence of the Chairperson, and represent the interest of the Council. The Secretary shall keep minutes of Membership and Board meetings. The Treasurer shall keep financial records and prepare and issue financial statements of the Council.

ARTICLE 12.

**MEETINGS:** In addition to the annual meeting in November, meetings shall be held with notice at regular intervals, typically the second Wednesday of each month. Notice shall be placed in a local newspaper 10 days prior to the date of the general meeting. Special meetings may also be called by the general Membership by written petition delivered to the Board.

ARTICLE 13.

**QUORUM:** A quorum shall consist of at least 4 Board Members.

ARTICLE 14

**REPRESENTATION OF THE BUTTE COMMUNITY COUNCIL:** No officer or member of the Council shall purport to represent the views or interests of the Council without the express authorization of the Membership. The Board shall carry out the directives authorized by the Membership.

ARTICLE 15

**AMENDMENTS:** To these By-Laws may be made at the annual meeting, or at a special meeting called with notice by a quorum and passed by a two-thirds (2/3) vote of members present.

ARTICLE 16.

**CONFORMITY:** Of these By-Laws shall be to the requirements and intent of the Matanuska-Susitna Borough code Chapter 2.76 Community Councils, and shall not conflict with that code.

ARTICLE 17.

**DISSOLUTION:** Upon the dissolution of the Butte Community Council all funds will be donated to a non-profit organization designated by a two-thirds vote of the Butte Community Council.

APPROVED as amended at the meeting of November 11 1998, Butte Community Council.

CHAIRPERSON

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BOARDMEMBER

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VICE-CHAIRPERSON

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BOARDMEMBER

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SECRETARY

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